

Bassendean Primary School P&C

Annual General Meeting Minutes for Tuesday, 22nd February 2022

1. Meeting Started: 6:16pm

Attendance: Hannah Thomas, Nikki Rodgers (chair), Jacqueline Varris, Angela McElvaney, Rob Little, Karen Ross, Lisa Maher, John Cramer, Vince Austin, Sheree Harris, Mia Mackay.

Apologies: Louise Bell, Paul Williams, Mysterie Monck

Visitors: Nil

2. Elections: All positions are declared vacant and nominations taken for each position.

2.1 Office Bearers

President nominations: Nikki Rodgers	Carried
Vice President nominations: Rob Little	Carried
Secretary nominations: Mia Mackay	Carried
Treasurer nominations: Karen Ross	Carried

2.2 Co-ordinators

Canteen Co-ordinator nominations: Ashleigh Keillor	Carried
Uniform Shop Co-ordinator nominations: Sheree Harris	Carried
Scholastic Book Club Co-ordinator nominations: Vince Austin	Carried
Fundraising Co-ordinator nominations: Angela McElvaney	Carried
Fathering Group Co-ordinator: John Cramer	Carried

2.3 Executive Committee Members (minimum of 2 in addition to Office Bearers)

Sheree Harris, Hannah Thomas and Paul Williams

2.4 Additional signatory (one member of the executive committee)

Sheree Harris

Account signatories will change in line with the above committee position allocation.

Close of AGM: 6:26pm

The meeting now continues as a general meeting.

3. Call for amendments to Draft and Confidential Minutes of meeting held on 7th December 2021.

Nil amendments tabled

3.1 Acceptance of Draft and Confidential Minutes of P&C meeting 7th December 2021.

Carried by Rob Little and Sheree Harris

4. Correspondence

4.1 In: Mother's Day merchandise promotions, Canteen invoice

4.2 Out: Nil

5. Business Arising

5.1 Future P&C Meetings

Confirm the preferred meeting time and day for the remainder of the year.

Confirm the preferred meeting time and day for the remainder of the year. Meetings will continue to be held on Tuesdays at 6:30pm

6 General Business

Fundraising Opportunities for 2022

Volunteers required for this year's regular Fundraising Activities

Term 1

Easter Raffle - Tuesday 5th April

Angela McElvaney to do call out for donations from parents (create posters, share on social media), Lisa Maher will distribute tickets and get a few helpers for sorting out donations and checking tickets prior to the draw.

Cadbury Fundraiser –

Angela McElvaney to put a call out on facebook group to get an idea of how many families would be interested in selling Cadbury boxes. Potentially easter themed?

Term 2

Bottle Drive

Containers for Change Bottle Drive in early Term 2 (promote in the lead up to easter school holidays which includes two long weekends) – Karen Ross to put some feelers out.

Mother's Day Flower Sales - Friday 6th May

Rob Little has volunteered to take on this initiative.

Mother's Day Stall - Friday 6th May

Nikki Rodgers queried whether this might be something the Fathering Project might be able to either facilitate or promote to their networks so that the Mother's Day stall no longer relied on the mums to run. John Cramer to see if there is any interest amongst his networks. Angela McElvaney will put a call out for dads on facebook page.

Term 3

Faction Carnival Cake Stall - Date TBC

Faction Carnival Sausage Sizzle - Date TBC

Father's Day Stall - Friday 2nd September

Term 4

Spooky Disco - Friday 28th October

Nikki Rodgers has volunteered to organise this event.

Additional fundraising options discussed:

- Wine Order (check school guidelines around this)
- Election day ideas: food (sausage sizzle), fair type activities on the oval (separate from electoral staff)
- Rob Little discussed some ideas regarding the Maker Space which will be the main fundraising focus for the P&C this year. Possibility of creating a video to show local businesses how we plan to use the Maker Space and requesting donations of money but also materials etc. Another idea is to find a builder who may be able to build the deck at a lower price as the first quote has come in quite high.

Literacy & Numeracy Donation

Approval requested to donate \$3,000 to the school for Literacy & Numeracy.

Motion to approve \$3000 for Literacy and Numeracy carried.

Phys Ed Request

Approval requested for purchase of Phys Ed supplies (ribbons, trophies etc) for amount of \$550.

Motion to approve \$550 for Phys Ed supplies carried.

Poster Volunteer

Volunteer required to update the next meeting date on the posters around the school.

Rob Little

7. Reports - Due to the uncertainty of tonight's meeting based on current COVID restrictions reports were not requested.

7.1 Principals report

A very special thank you to the 2021 P and C Office Bearers, Executive and members, Canteen parents and those family members who volunteered for various events for the support of the Bassendean Primary School students, community and staff.

Welcome to the 2022 school year. I would like to welcome existing and new P and C members along with the 2022 Office Bearers and Executive. On behalf of the staff at Bassendean Primary School we look forward to working with you in your role to support the school. We look forward to continuing the positive relationships and focussing together on initiatives that the P and C can collaborative with the school, and support, in the interests of the community of students, parents and staff.

Census of student enrolment is based on student numbers on February 18. Currently we have 326 students enrolled in our school. Enrolment numbers form the basis of funding for the school year.

Karak and Marri

Thank you to the P and C for all their support, both financial and in kind in the lead up to and on the evening of the End of Year Concert – Karak and Marri. The evening was a culmination of a year of learning about the Arts, Culture and the Environment.

We have also showcased the puppetry at the Kambarang Festival in Midland and the Town of Bassendean Australia Day Ceremony, with special thanks to the small group of staff and students and family members who participated and attended.

2022 Term Dates for students

Term 1 Monday 31 January – Friday April 8

Term 2 Wednesday 27 April – Friday July 1

Term 3 Tuesday 19 July – Friday September 23

Term 4 Tuesday 11 October – Thursday December 15.

Schools have six School Development Days throughout the year. Schools are locked into the first 2 days at the beginning of the year and the last day at the end of the year. We have flexibility to use the other days through the year. Staff Development Days are usually scheduled at the beginning of each term. Any changes in these dates are usually done to in accordance with initiatives through our Network of Schools.

COVID19

Thank you to the parents for supporting the school community by adhering to the COVID19 guidelines, wearing masks, socially distancing and using the QR codes, and very importantly keeping unwell children at home.

While continuing with the school day we are also preparing in case there is some form of remote learning, this includes both strategically and within the classrooms.

It is important that families check any CONNECT messages sent from the school. We are conscious of not overwhelming parents with too many messages but ensuring important information is sent in a timely manner.

Wishlist 2022

Literacy \$1,500

Numeracy \$1,500

Makerspace

Benches - static and mobile, storage options \$2,500

Deck Quote \$20,000

ECE 3 trikes \$1,800

The Arts TBC

Phys Ed Equipment, Ribbons and Trophies \$ 550

I look forward to working with you all on a positive and constructive year ahead.

Kind regards

Jacqueline Varris

Principal

16/02/2022

8. Other Business: Nil

9. Next Meeting: Tuesday 10th May 2022

10. Meeting Closed: 7:03pm