

BASSENDAN PRIMARY SCHOOL P&C ASSOCIATION INC

Agenda for General Meeting Tuesday July 30th

Meeting commenced: 634pm

- 1.1 Attendance:** Kayla Dean, Tracey Akber, Kristy Chester, Kim Veale, Angela McElvaney, Mia Mackay, Laura Simes, Jaye Crawford Moore, Jacqueline Varris, Nikki Rodgers, Karen Ross, Lisa Maher, Ngaire Kasdorf,
- 1.2 Apologies:** Emily Rhodes, Hannah Thomas, Mel Trivic, Margo Ferguson-Hunt
- 2. Visitors:** Reija Hurry, Genie Hurry, Gabriella Filippi, Marcus Gordon, Sian Morris, Ioan Morris
- 2. Call for amendments to Draft and Confidential Minutes of meeting held May 7th 2019**
NK discussed amendment to previous minutes in regards to item 7.1: Kayla Dean volunteered to help Jacqueline Varris to frame old school photographs.
- 3. Acceptance of Draft and Confidential Minutes May 7th with amendments.**
The minutes of the Bassendean Primary School General Meeting held on May 7th 2019 be taken as read and confirmed as an accurate record. Carried
- 4. Business Arising**
 - 4.1 School banking vision regarding Royal Commission findings. (KC, LS)**
Laura Simes questioned schools response in light of Banking Royal Commission findings. Kristy Chester mentioned that the Australian Securities and Investments Commission report is not yet complete. Kristy suggested P&C refrain from making a decision until ASIC findings are finalised. Kristy also discussed P&C's role in banking whether it is fundraising, service, financial literacy or all of the above. Kristy is not actively promoting school banking while ASIC findings are pending. Item for future discussion.
 - 4.2 Election fundraiser. (KV)** Kim reported record sales at election cake/croissant stall. Croissants had mixed reviews among election voters. Cakes were very popular. Karen Ross suggested in future, booking coffee van as soon as election date is known.
 - 4.3 Mother's Day stall fundraiser. (KV)** Kim reported stall being a big success. Donations were plentiful and there was no requirement to purchase gifts.
- 5. General Business**
 - 5.1 Quiz night committee. (NK)** Kim/Ngaire. Venue booked for Sat 7th September from 7-12. Laura, Nikki, Jaye, Ngaire, Kim and Kayla are willing to be involved in event. Planning meeting to be held at the Bassendean Hotel on Tuesday August 6th at 7pm.
 - 5.2 Office 365 addresses and One drive files (NR)** Nikki Rodgers requesting that all executive committee members use their P&C email addresses and that relevant documents be uploaded to One Drive. **Ngaire Kasdorf to upload previous agendas and minutes to One Drive.**
 - 5.3 WACSSO Conference August 17-18. (NR)** WACSSO provide one ticket to the P&C. P&C have agreed to fund one other ticket. Tickets can be split with different delegates attending each day. Nikki, Emily, Sarah are keen to attend with Angela and Tracey potentially interested. **Nikki Rodgers to purchase additional ticket and allocate days to delegates.**

5.4 Fathering Project (NR) Nikki requesting an update on Fathering Project as P&C agreed to fund the yearly association fee. Doug White not present at meeting to provide information. P&C discussed projects that the Fathering Project could take on however P&C not wanting to take a directive role in the group. **Laura Simes to follow up with Doug and request an update at next meeting.**

5.5 Spooky Disco (NR) Mel Trivic is running the disco again this year. Mel has provided an email with details of bookings, session times, catering ideas and prices. Mel also requesting input from P&C in regards to activities on the night, canteen sales and decorations. **Ngairé will respond to Mel's email with summary of points discussed at meeting.**

5.6 P&C project list. (KR) Karen Ross seeking clarification on P&C's allocation of funds. Karen questioning if P&C have fundraising goals or specific items which they are working towards. P&C discussed current short and long term projects such as performing arts program, literacy and numeracy contributions, microphones and PA equipment, art grant, interschool polo shirts, community gardens and extension of nature play area. Kristy suggested the P&C need a project list on display at school or included with the P&C agenda. **Ngairé to include short/mid/long term project list with the P&C agenda going forward.**

Karen also mentioned that the donation of \$1000 to the P&C from Dave Kelly was made with the proviso that he be invited to take a photo with whatever the money was used for. P&C discussed putting the money towards the PA equipment. **Nikki Rodgers to contact Dave Kelly to inform him of fund allocation and invite him to a photo op.**

6. Correspondence

1/5/19 WACCSO elections.

4/6/19 Grange insurance documents for uniforms and public liability.

7/6/19 P&C Voice newsletter

Ongoing: advertising material.

7. Reports

7.1 President – none received

7.2 Principal – see attached

Bassendean Primary School P and C Principal's Report 30 July 2019

EduDance

We have been notified by EduDance that they are unable to run classes this year. I have spoken to Colleen, Director of EduDance. She was most apologetic and disappointed that she can not fulfil this obligation this year, and has asked me to pass on her apologies. She has had some staff leave at short notice and unfortunately she will not have new staff trained in time. We are one of 14 schools which have been affected.

New Board School member

Following all the necessary compliance related to Board Member voting I am now in a position to announce the new Board member is Shona Leahy. Shona has been appointed to the Board for 3 years.

ESAT

As part of the new Department of Education School Reviews we will undertake our Review on Wednesday 28 August. The Review involves a Director from Central Office and a Principal colleague from a school of a similar size. I am seeking one or two parents from the P and C who would like to attend part of the review and speak about the great work we do as a P and C and a school to support our students and community.

Art Grant

Unfortunately, Kylie's submission for the Marri Tree Dream event was not successful due to a corrupt file. She will resubmit the grant later this term.

Science Lab Update

At the end of Term 2 the room intended for the Science Lab was measured. We are still waiting for any available plans. Once they are available they will be posted on the Board outside Room 3.

Student Council

This year I have expanded our Student Leadership Model. We now have:

Year 6 Leaders – Councillors and Faction Leaders

School Student Council – Two Representatives from each class PP- Yr 6 attend a School Student Council Meeting with the Principal and the Councillors based on Class Meetings.

Year 5 Friendship Ambassadors and Environmental Leaders.

As part of School Governance one of the roles for students is advocacy. Based on Student School Council meetings it was decided that one of the issues raised s be brought to the attention of the P and C for discussion and consideration. I will confirm if a Student Councillor is available to attend.

Thank you

Thank you to:

- The parents who participated in the ECE Busy Bee, the area looks fabulous and is pending the next phase of works.
- The Canteen Parents for the Recess Canteen and the fabulous food they prepare for our students.
- And Lisa Maher and Kayla Dean for building the cabinets for the Art displays. Kylie Barr is looking forward to filling them this term with the students work from Visual Arts.

Kind regards

Jacqueline Varris
Principal
26 July 2019

7.3 Treasurer –Kim Veale informed meeting that accounts are currently with the auditor. Current balance is approximately \$16000 - \$17000.

7.4 Fundraising Sub Committee: Meeting to be held at the Bassendean Hotel on August 6th at 7pm.

7.5 Canteen Co-ordinator

Canteen Coordinator report: July 2019

The canteen continues to average weekly sales between \$300-350 over the Monday and Friday. We have a steady roster of volunteer mums and dads with between 3-5 parents volunteering each canteen opening. Please encourage any parents you have connections with to help out even if its just once or twice. This means those who help on a regular basis can have a day off without feeling guilty. It is also a great way of meeting new faces and we always have a lot of fun.

During term 2 we held our first Mondayitis lunch order which completely exceeded our initial expectations. We had over 150 orders and whilst we do not know the exact amount of money raised through this initiative we believe it was over \$500. We would like to suggest that this money be put towards the implementation of an interschool sport uniform which was discussed at the previous meeting. We look forward to holding our next lunch order fundraiser in term 3.

Term 3 brings with it some brand new menu items in the canteen. Mini pies and sausage rolls, homemade pumpkin soup and pretzels. YUM!

Hannah & Kayla

Canteen Team

7.6 Uniform Shop Co-ordinator – Old uniform stock in size 10 and 12 has been donated to Tammy Mc Ewan to use for the interschool carnival.

7.7 School Banking Co-ordinator – none received

7.8 School Council Representative – none received

7.9 Book club co-ordinator – none received

7.10 Fathering Project co-ordinator – none received

10. Other Business

10.1 P&C was addressed by three visiting student councillors at the beginning of the P&C meeting, facilitated by Jacqueline Varris. Discussion centred around the fence separating the play equipment and Whitfield street. Students reported feeling unsafe at times due to the low height of the fence. If students stood on the limestone wall surrounding the playground, the fence came up to their waist. The student councillors reported that this was only an issue where the playground was and not the whole of Whitfield St, as the students don't often get close to the fence near the oval.

Student councillors also discussed their disappointment at bikes being stolen while on school property.

Jacqueline Varris discussed the condition of the fence and suggested it was dilapidated and in need of an upgrade.

Councillors and Jacqueline requesting that that P&C consider funding an upgrade of the fence to extend the fence 45cm above the existing limestone. Cost will be approximately \$5000 - \$7000.

P&C not prepared to commit to funding the fence upgrade at this point. P&C request three quotes. For discussion among the executive committee with decision to be made at next P&C meeting. **Jacqueline to obtain three quotes for discussion at next meeting.**

10.2 Jacqueline Varris reported that Edudance was not going ahead this year. P&C discussed alternatives for an end of year celebration. Muckyduck bush dance/picnic type event was suggested. **For further discussion at next meeting or at fundraising sub committee meeting.**

10.3 Jacqueline Varris presented uniform options for the interschool participants as provided by Tammy McEwan. Tammy seeking feedback on uniform design selection. All agreed on option B. P&C prepared to fund the cost (\$1140 + GST) **Jacqueline to provide feed back and funding approval to Tammy McEwan.**

10.4 Kayla Dean suggested funds raised from the Mondayitis school lunch fundraiser is directed towards the interschool sports uniforms. Approximately \$500 was raised at the previous lunch with the same forecasted for the next event. All agreed to funds being directed to interschool uniforms.

10.5 Jacqueline Varris discussed progress on community gardens and desire to reinvigorate the project. Camp Australia keen on involvement but volunteer needed to oversee the project. **Kim to discuss with Noni Jekabson to see if willing to consult or oversee project.**

11. Next Meeting General P&C meeting : Tuesday October 22nd 2019 at 630pm. Last P&C meeting for the year Tuesday December 3rd at 630pm.

12. Meeting Closed at 834pm